

Ways To Involve Parents in Their Pack

<u>Volunteer Position</u>	<u>Description of Tasks to be Accomplished</u>
Academics Coordinator	Coordinate the academic skills programs for youth in the den or unit.
Activities	Assist in leading activities; example, craft projects, games, etc.
Activity Badge Counselors	Help teach one of the Webelos activity badges.
Activity Record-keeper	Keep track of boys' participation in unit events.
Advancement Committee	Help keep award and recognition records for den or pack.
Assistant Leader	Provide support to the key leader for one of the dens.
Award Coordinator	Complete paperwork and pick up awards from Scout shop or council service center.
Back-up Parent	Help den leader as a second helper (two-deep leadership).
Birthday Coordinator	Keep track of birthdays and share with leader for recognition.
Calendar Planner	Help create and maintain the unit calendar.
Camping	Attend campouts with unit.
Campout Planner	Help in coordinating the planning for outdoor programs, especially campouts.
Car Pool	Coordinate transportation for field trips, campouts, or events.
Ceremonies Helper	Provide support during ceremonies and presentation of awards for youth and adults at unit meetings.
Chartered Organization Representative	Serve as the liaison to the chartering organization (an appointed position by the organization).
Child Sitter	If leader has a younger child, volunteer to help watch their child during meeting.
Commissioner	Support one or more units as a liaison with the district/council.
Construction Support	Provide support to unit in building derby tracks, props, etc.
Cubmaster or Assistant	Serve as the unit leader or assistant overseeing the pack in its program.
Day Camp	Attend camp with son and assist with den/pack.
Day Camp Staff/Helper	Serve on Day Camp staff as a den helper or an activity area helper.
Decorations Committee	Provide support in making of decorations at key meetings and events.
Delivery Person	Help with delivery of supplies, flyers, activity kits, etc. to youth who are absent.
Den Project Helper	Assist with pre-prep work for den meeting projects (cut out patterns, make stencils, etc.)
Den Leader or Assistant	Serve as the key leader or serve as an assistant for one of the dens -Tiger, Wolf, Bear, Webelos.
Den Record Keeper	Help keep the records of advancement for all boys in the den.
Derby Committee	Serve on the derby planning and execution committee - Pinewood, Space, Regatta Derbies.
District Committee Member	Provide support on the district level in support of program, membership, finance, or unit service.
Driver's Information Update	Make sure all information on drivers for tour permits is updated.
Equipment Coordinator	Maintain unit equipment - ceremonial props, game equipment, etc.
Facilities Coordinator	Locate meeting places and coordinate arrangements for special events.
Family Camp Committee	Assist in making arrangements for the pack's family campout.

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Field Trip Paperwork	Make sure permission slips and emergency contact forms are collected for all.
Field Trip Planner	Maintain a listing of potential field trips and help secure permission from organizations.
Field Trips	Volunteer to drive, chaperone, or arrange for den field trips.
Firewood Supplier	Provide firewood as needed for campfires and outdoor ceremonies.
First Aid Coordinator	Be aware of health and safety issues at unit meetings and activities.
Flag Ceremony Coordinator	Provide support by working with boys in conducting the flag ceremony at den and unit meetings.
Friends of Scouting Coordinator	Help provide support to the unit's program with Friends of Scouting fund-raising with the district.
Fund-raiser Coordinator	Serve as chairperson for product sales within den or pack.
Fund-raiser Support	Help with some specific part of the unit fund-raiser.
Game Leader	Plan and provide materials for games at unit meetings.
Grocery Shopper	Coordinate purchase of food supplies for outings and meeting.
Guest Speaker Coordinator	Help secure guest speakers and presenters related to the theme of the month or event.
Historian	Keep track of events - current, past, and future.
Hobby Expert	Give a presentation to the den or pack on a hobby of interest to the boys.
Holiday Party Committee	Assist in preparation for the holiday party for your den and pack.
Judge at Events	Serve as a judge for unit competitive events; for example, debris, olympics, etc.
Leaders' Roundtable	Attend the district roundtable to bring ideas back to unit.
Librarian	Maintain updated literature and resources for unit.
Lifeguard/Lookout for Aquatics	Serve as a certified lifeguard for aquatic activities.
Mailing Coordinator	Coordinate the mailing of flyers and other items about unit events.
Newsletter Editor for Unit	Coordinate the regular unit newsletter (printed and/or electronic).
Pack Committee	Serve as a committee member in support of the pack and meet monthly to help with planning.
Pack Committee Chairperson	Serve as the chairperson for the pack committee to help with coordination of pack business.
Pack Parents Committee	Assist with keeping all parents in den and pack informed of upcoming activities.
Pack Meeting Arranger	Arrive early for set-up and stay afterward for take down.
Pack Meeting Program Helper	Help with program at monthly pack meeting - setup, registration, etc.
Pack Record-Keeper	Help keep the records of advancement for all the boys in the pack.
Pack Trainer/Mentor	Serve as the coordinator for training of adult leaders with the unit.
Parent Initiative Coordinator	Serve as the Parent Initiative coordinator working with all parents on their involvement.
Parent Talent Survey Recorder	Conduct annually a Parent Talent Survey with all parents and maintain a database of their interests.
Parent's Helper	Help parents who need assistance with their child in Scouting.
Photographer	Take pictures or videos of events and support showing at meetings.
Popcorn Chairperson (Kernel)	Serve as the coordinator for the den or unit in support of the annual popcorn sale.

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Poster Maker	Make posters as needed to promote events and activities of unit.
Printer	Lay out and print flyers and other promotional items for special events of unit.
Prop Builder	Make props for activities - ceremonies, costumes, presentations, decorations, etc.
Public Relations Expert	Coordinate the writing and submission of articles to local media.
Recruiter	Help at a recruitment event set-up, registration, share with new parents about program.
Recruitment Promoter	Help with making and distributing promotional items in community, neighborhoods, and schools.
Recycling Coordinator	Assist den or pack with recycling in community.
Refreshment Coordinator	Coordinate bringing of refreshments with the parents in your den.
Refreshment Provider	Bring refreshments to a den, pack, adult leader meetings.
Registration Coordinator	Coordinate the registration of those attending meetings or activities.
Religious Emblem Counselor	Provide support in instructing or guiding youth in the right direction for religious award for their age.
Resident Camp Supporter	Go with son to camp and assist with program.
Scout Show Exhibit Committee	Assist pack with coordination of exhibit for Scout show or other community exhibits.
Scout Show Ticket Committee	Assist pack with coordination of ticket sales for Scout show.
Scout Sunday Coordinator	Set up details for unit participation at religious organization in February.
Seamstress	Help sew uniform patches for those needing help.
Secretary	Take notes at meeting, help send out thank you notes for field trips and activities, etc.
Service Projects Supporter	Coordinate and help organize service projects; for example, clothing or food drives.
Skills Expert	Give a presentation to the den or pack on a skill of interest to the boys for their advancement.
Skit Leader	Lead skits at a den or unit meeting.
Song Leader	Lead songs at a den or unit meeting.
Special Award Coordinator	Keep track of special awards earned - Leave No Trace, World Conservation Award, etc.
Special Events Helper	Help coordinate blue and gold, banquet parties for holidays, pack outings.
Special Leader Recognition Helper	Provide support in helping to recognize leaders of unit.
Specialized Trainer	Provide training in special skills of interest to the adults in unit (example, swimming, first aid).
Sports Coordinator	Coordinate sports activities for pack or den - Secure equipment, referee, coach, etc.
Sports and Academics Recorder	Keep track of boys' participation in various activities for earning of belt loops and pins.
Summertime Pack Coordinator	Coordinate plans, program, and monitor participation in one of the monthly summertime pack activities.
Supply Coordinator	Coordinate purchase or collection of craft supplies and provide for meetings.
Survey Coordinator	Help collect from all families and tabulate the results from the Parent Talent Survey.
Telephone Tree Coordinator	Coordinate telephone tree for den/pack for promotion of meetings and events.
Theme Developer	Develop ideas for activities, crafts, and programs for monthly themes.
Transport Equipment Provider	Provide a trailer or transportation for equipment needed at an event.

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Transportation Driver	Transport youth to and from activities.
Treasurer	Help with budgeting, collection, and payment of funds for pack.
Trip Planner	Research places to go for field trips, campouts, etc. Provide details for planning.
Uniform Exchange Coordinator	Coordinate donation of "experienced" uniforms for unit and help with distribution.
Uniform Inspection Coordinator	Help the commissioner conduct a uniform inspection during the year.
Webelos Den leader or Assistant	Serve as the key leader or assistant for one of the Webelos dens.
Webelos Transition Coordinator	Provide for a seamless transition of Webelos into Boy Scouts when the boys earn the Arrow of Light Award.
Webmaster	Maintain a unit Web-site, send reminders of upcoming events, or review BSA Web sites for information.
Woodworking Helper	Help teach and support any woodworking projects in the den or pack.
Youth Protection Coordinator	Coordinate the training of youth and adults in Youth Protection training.

* Note: This is not a total list of available tasks a parent or other adult can assist with but provides guidance in reviewing the unit's needs.