PACK OPERATING BUDGET

Completed Sample	
Date budget completed:	July 15
Pack No.:	1234
District:	Susquehanna
Projected No. of Cub Scouts:	50
Projected No. of registered adults:	10

UNIT DETAIL:

Cubmaster: _____
Assistant Cubmaster: _____
Committee chairperson: _____
Treasurer: _____
Popcorn chairperson: _____

Date budget completed: _____
Pack No. _____
District: _____
Projected No. of Cub Scouts: _____
Projected No. of registered adults: _____

Sample Pack Budget							Actual Budget		
Annual Cost Per Scout/Unit		No. of Scouts/ Adults		Total Unit Cost	**PROGRAM EXPENSES:**		Annual Cost Per Person	No. of Cub Scouts/ Adults	Total Unit Cost
$ 24.00		60		$ 1,440.00	Registration fees (1)	Total youth + adults @ $15 ea.	$ 24.00		
$ 40.00		1		$ 40.00	Unit Liability Insurance fee (2)	Yearly flat fee @ $40			$ 40.00
$ 12.00		50		$ 600.00	*Boys' Life* (3)	Total subscriptions @ $12 ea.	$ 12.00		
$ 1.00		60		$ 60.00	Accident insurance fees (4)	Total youth + adults @ $_____ ea.			
$ 12.00		50		$ 600.00	Advancement (5)	Ideally, 100% of youth included in activity pins, belt loops, ranks, etc. (example @ $12 ea.)			
$ 10.00		50		$ 500.00	Recognition (5) Handbooks/neckerchiefs	One for each youth @ $10 ea.			
$ 10.00		6		$ 60.00	Pack leaders	Thank-yous, veteran awards, etc.			
$ 10.00		50		$ 500.00	Special events (6)	Blue and gold banquet			
$ 8.00		50		$ 400.00		Pinewood derby			
$ 6.00		10		$ 60.00		Graduation			
$ 5.00		50		$ 250.00					
					Special activities (6)	Location			
$ 10.00		50		$ 500.00	Field trip A				
$ 10.00		50		$ 500.00	Field trip B				
$ 10.00		50		$ 500.00	Field trip C				
					Camp (7)				
$ 75.00	x	40	=	$ 3,000.00	Cub Scout day camp				
$ 130.00	x	30	=	$ 3,900.00	Cub Scout resident camp				
$ 145.00	x	15	=	$ 2,175.00	Webelos resident camp				
$ 40.00	x	30	=	$ 1,200.00	Family camping				
$ 60.00	x	20	=	$ 1,200.00	Leader's fees				
$ 20.00		50		$ 1,000.00	Program materials (8)	Ceremony supplies, bridge crossings, camping items, etc.			
$ 5.00		5		$ 25.00	Leader basic training (9)	_____ leaders @ $_____ ea.			
$ 30.00	x	20	=	$ 600.00	Full uniforms (10)	Every Cub Scout in full uniform			
$ 1.00	x	50	=	$ 50.00	Reserve fund (11)	Registration scholarships			
$ 0.50	x	50	=	$ 25.00	Other expenses (12)	Contingency funds			
				$ 19,185.00	**A) TOTAL UNIT BUDGETED PROGRAM EXPENSES**				$ 40.00
					INCOME:				
$ 40.00		50		$ 2,000.00	Annual dues (monthly amount x 10 or 12 months)				
$ 500.00		1		$ 500.00	Surplus from prior year (beginning fund balance)				
$				$	Other income source (parent payments, etc.)				
				$ 2,500.00	**B) INCOME SUBTOTAL**				
				$ 16,685.00	**C) TOTAL FUNDRAISING NEED (A minus B)**				
$ 47,671	x	35%	=	$ 16,685	**POPCORN SALE PACK BUDGET** (Should equal C above)		_____	_____	_____
Gross Sales		**Commission**		**Need**	(Check with your local council for commission percentage and bonuses.)		Need /	Commission =	Pack Goal
(+/- 35% includes qualifying for all bonus dollars)									
$ 47,671	/	50 Cub Scouts	=	$ 953	**POPCORN SALES GOAL PER CUB SCOUT**		_____ /	_____ =	_____
							Pack Goal /	No. Cub Scouts =	Cub Scout Goal

* Many packs include all or a portion of the Cub Scout Resident Camp or Day Camp fee in the annual budget. This helps ensure that all Cub Scouts have the opportunity to attend. Pack budgeting should include payments on time and qualifying for any discounts offered for early and/or on-time payments.

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